



Please ask for Rachel Lenthall
Direct Line: 01246 345277
Email committee.services@chesterfield.gov.uk

The Chair and Members of Joint Board

6 May 2016

Dear Councillor,

Please attend a meeting of the JOINT BOARD to be held on MONDAY, 16 MAY 2016 at 10.30 am in the **Council Chamber, Bolsover District Council, The Arc, High Street, Clowne, S43 4JY**, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the Agenda
2. Apologies for Absence
3. Minutes (Pages 3 - 12)
 - Record of decisions of the Joint Board held on 14 March, 2016.
 - Notes of the meeting of the Joint Board held on 14 March, 2016.

4. Local Government Act 1972 - Exclusion of the Public

To move "That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information relating to the financial and business affairs and labour relations

within the authorities as defined in Paragraphs 3 and 4 of Part I of Schedule 12A to the Local Government Act 1972.”

Part 2 (Non Public Information)

5. Building Control Transformation Project - Progress Update (Pages 13 - 18)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', with a stylized flourish at the end.

Local Government and Regulatory Law Manager and Monitoring Officer

Agenda Item 3

RECORD OF EXECUTIVE DECISIONS – JOINT WORKING

CBC:LEADER				Date of Decision 14.03.2016	
BDC: LEADER					
NEDDC:LEADER					
Title Reference: Minutes					
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A			Delegation Reference:		CBC: R080L BDC: NEDDC:
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>	Confidential <input type="checkbox"/>	
Decision Status	Notice of Key or Private Decision			Authorised By: N/A	
	General Urgency		N/A		
	Special Urgency		N/A		
	Exempt Urgency		N/A		
Record of Decision:					
That the notes and the Record of Decisions of the Joint Board meeting held on 9 November, 2015 be noted.					
Reasons for Decision:					
To note progress on joint working.					
Alternative options considered and rejected (if any): N/A					
Declarations of interests: None					
Decision subject to call-in: No Date of implementation if not called in: N/A					
Date Record Issued 14.03.2016 Contact Officer: Rachel Lenthall, Chesterfield Borough Council rachel.lenthall@chesterfield.gov.uk					

CBC:LEADER				Date of Decision 14.03.2016	
BDC: LEADER					
NEDDC:LEADER					
Title Reference: Chesterfield and North East Derbyshire Credit Union – Business Plan 2015 – 2018					
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A			Delegation Reference:		CBC: R080L BDC: NEDDC:
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>	Confidential <input type="checkbox"/>	
Decision Status	Notice of Key or Private Decision			Authorised By: N/A	
	General Urgency		N/A		
	Special Urgency		N/A		
	Exempt Urgency		N/A		
Record of Decision:					
That the report be noted					
Reasons for Decision:					
To note the progress on the Chesterfield and North East Derbyshire Credit Union.					
Alternative options considered and rejected (if any): N/A					
Declarations of interests: None					
Decision subject to call-in: Yes					
Date of implementation if not called in: 22 March 2016					
Date Record Issued 14.03.2016					
Contact Officer: Rachel Lenthall, Chesterfield Borough Council rachel.lenthall@chesterfield.gov.uk					

CBC:LEADER				Date of Decision 14.03.2016		
BDC: LEADER						
NEDDC:LEADER						
Title Reference: Internal Audit Consortium Progress Report 2105/16 and Draft Business Plan 2016/17						
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A			Delegation Reference:		CBC: R080L BDC: NEDDC:	
Report and background papers		Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>	Confidential <input type="checkbox"/>	
Decision Status	Notice of Key or Private Decision		Authorised By: N/A			
	General Urgency					N/A
	Special Urgency					N/A
	Exempt Urgency					N/A
Record of Decision: <ol style="list-style-type: none"> 1. That the progress made by the Internal Audit Consortium be noted. 2. That the decision regarding the appointment of the Internal Audit Consortium Manager be approved. 3. That the revised Business Plan (budget) for 2015/16 and the draft Internal Audit Consortium Business Plan (and associated charges) for 2016/17 be approved. 4. That the accumulated surplus of the Internal Audit Consortium at the 31 March, 2016 (less £20,000 to be held as a working balance) be distributed to the partner authorities. 5. That an annual report on the outcome of the operation of the Internal Audit Consortium for 2015/16 be submitted to the Joint Board following the year-end. 						
Reasons for Decision: <ol style="list-style-type: none"> 1. To enable members to be aware of the progress made by the Internal Audit Consortium. 2. To enable the Consortium resource availability to be kept under review. 3. To enable the partner authorities to budget for the Consortium charges for 2016/17. 						
Alternative options considered and rejected (if any): N/A						

Declarations of interests: None
Decision subject to call-in: Yes Date of implementation if not called in: 22 March 2016
Date Record Issued 14.03.2016 Contact Officer: Rachel Lenthall, Chesterfield Borough Council rachel.lenthall@chesterfield.gov.uk

CBC:LEADER				Date of Decision 14.03.2016	
BDC: LEADER					
NEDDC:LEADER					
Title Reference: Building Control Transformation Project – Progress Update					
Key Decision References (if applicable): CBC: N/A BDC: N/A NEDDC: N/A			Delegation Reference:		CBC: R080L BDC: NEDDC:
Report and background papers		Yes	Public <input type="checkbox"/>	Exempt <input checked="" type="checkbox"/>	Confidential <input type="checkbox"/>
Decision Status	Notice of Key or Private Decision				Authorised By: N/A
	General Urgency		N/A		
	Special Urgency		N/A		
	Exempt Urgency		N/A		
Record of Decision:					
<ol style="list-style-type: none"> 1. That the current financial position of BCN as at the end of February 2016 be noted. 2. That the work undertaken in developing the option for a Derbyshire wide service be noted 					
Reasons for Decision:					
To effectively manage BCN, and the building control service for Bolsover, Chesterfield and North East Derbyshire in accordance with legislation and the legal agreement for the joint working consortium.					
Alternative options considered and rejected (if any): N/A					
Declarations of interests: None					
Decision subject to call-in: Yes Date of implementation if not called in: 22 March 2016					
Date Record Issued 14.03.2016 Contact Officer: Rachel Lenthall, Chesterfield Borough Council rachel.lenthall@chesterfield.gov.uk					

Notes to Record of Decisions (Joint Working):

CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Joint Board meeting.** Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Joint Board meeting.*

BDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five clear days** from the date of this decision notice. During the call-in period **at least two** members may request certain decisions to be called in. You may do this in any of the following ways - In writing - a written notice may be signed by one or more Members, • E mail - this may be done using a Members terminal within the Council Offices or where a member has the facility via the internet, • By fax - as with written notifications, the faxed message may contain the signature of more than one Member.*

NEDDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the **Chair or Vice Chair together with three other members of any Overview and Scrutiny committee** may object to a decision and call it in.*

JOINT BOARD**Monday, 14th March, 2016**

Present:-

Bolsover District Council

Councillor Brian Murray-Carr
Grant Galloway (BDC/NEDDC)
Dan Swaine (BDC/NEDDC)

Chesterfield Borough Council

Councillor John Burrows
Huw Bowen
Malcolm Clinton
Jenny Williams

North East Derbyshire District Council

Councillor Graham Baxter (Chair)
Councillor Betty Hill

1 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations were made.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dooley.

3 **MINUTES**

AGREED –

That the notes and Record of Decisions of the Joint Board meeting held on 9 November, 2016 be noted.

4 **CHESTERFIELD AND NORTH EAST DERBYSHIRE CREDIT UNION -
BUSINESS PLAN 2015 - 2018**

The Joint Board considered the Business Plan of Chesterfield and North East Derbyshire Credit Union (CNEDCU) for October 2015 – September 2018.

The Business Plan noted that the financial and professional support received from partner agencies had been fundamental in achieving growth and had helped to transform the credit union into an organisation ready and able to expand in the current financial landscape.

The plan outlined the credit unions' mission, aims and objectives and the ways in which the business plan would be delivered. Details were also provided on the three year financial plan and the associated risks, mitigation and contingency plans.

AGREED –

That the report be noted.

5 INTERNAL AUDIT CONSORTIUM PROGRESS REPORT 2015/16 AND DRAFT BUSINESS PLAN 2016/17

The Internal Audit Consortium Manager attended to present a report to update the Joint Board on the progress made by the Internal Audit Consortium during 2015/16 and to seek approval for the business plan (budget) for the Consortium for 2016/17.

The report included a progress summary on:

- future developments for Internal Audit
- the current staffing situation
- the update of working procedures
- performance against the agreed Internal Audit Plans for the 3 councils

It was noted that the revised business plan for 2015/16 now predicted a surplus of £47,970 mainly due to salary savings associated with the deletion of the Deputy Head of Internal Audit post. The estimated accumulated surplus at the end of 2015/16 was £97,970; it was proposed that £20,000 would be retained as a working balance with the remainder (£77,970) distributed to the partner authorities.

The Internal Audit Consortium Manager advised that the draft business plan for 2016/17 had been prepared to achieve a breakeven position at year end (with a sum of £20,000 to be retained as an ongoing working balance).

AGREED –

1. That the progress made by the Internal Audit Consortium be noted.
2. That the decision regarding the appointment of the Internal Audit Consortium Manager be noted.
3. That the revised Business Plan (budget) for 2015/16 and the draft Internal Audit Consortium Business Plan (and associated charges) for 2016/17 be approved.
4. That the Internal Audit Consortium's accumulated surplus at 31 March 2016 (less £20,000 to be held as a working balance) be distributed to the partner authorities.
5. That an annual report on the outcome of the operation of the Internal Audit Consortium for 2015/16 be submitted to the Joint Board following the year-end.

6 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

AGREED –

That under Regulation 21 (1)(b) of the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972' on the grounds that it contains information relating to the labour relations within the authority and employees of, or office holders under, the authority.

7 BUILDING CONTROL TRANSFORMATION PROJECT - PROGRESS UPDATE

The Chesterfield Borough Council Development and Growth Manager presented a report detailing the current financial position of BCN at the

end of February 2016. The report also outlined the progress made towards establishing a Derbyshire-wide Building Control Partnership.

It was noted that the shell company was now in place and that the only outstanding matter was to properly understand the position on pension's liabilities. This was an active conversation with Derbyshire County Council.

The Joint Board thanked the managers and staff at BCN for their commitment and hard work, and wished the emerging Derbyshire-wide partnership every success.

AGREED –

1. That the current financial position of BCN as at the end of February 2016 be noted.
2. That the work undertaken in developing the option for a Derbyshire wide service be noted.

By virtue of paragraph(s) 3, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank